

Landlord-Tenant Relations Board
Wednesday, December 6, 2017 – 7:00 p.m.
Minutes of the Regular Meeting
301 King Street
Conference Room 2000
Alexandria, VA 22314

MEMBERS PRESENT: Jeanette Shepherd, Michelle Frazier, Katie Dilks, Valerie Ianieri, Kaitlyn Massa, Eric Dillon

MEMBERS ABSENT: Elliott Waters, Monique Banks

STAFF PRESENT: Melodie Seau and Gwendolyn Lassiter

GUESTS PRESENT: Helene Butler

CALL TO ORDER:

Jeanette Shepherd called the meeting to order at 7:04 p.m.

LACY COURT RELOCATION PLAN

The Lacy Court Relocation Plan, which had been approved by the Board as a whole on November 1, 2017, due to lack of a quorum was unanimously approved.

THE APARTMENT MANAGER SEMINAR

Melodie Seau discussed the Apartment Manager Seminar. Staff is recommending that the seminar focus on recognizing child abuse and domestic violence, as well as informing property owners and managers of their responsibility to victims of family violence under state and federal law. The seminar will be held in April and the Board approved the staff recommendation.

APPROVAL OF MINUTES

The minutes were approved unanimously with corrections.

PUBLIC COMMENT PERIOD:

Due to the arrival of Mrs. Helene Butler at 7:20 p.m., the Board moved the public comment period to the end of the agenda.

Mrs. Butler said that she used to get a flyer notifying her of the Landlord-Tenant Relations Board meetings. Melodie Seau explained that the Office of Housing no longer sent out mass mailings regarding meetings because the meetings are advertised on the City's calendar. Mrs. Butler said that she does not have internet access and that she wants to receive written notification by mail.

Ms. Seau said that she had discussed this with Director of Housing Helen McIlvaine, and staff had agreed that Mrs. Butler is aware of the meeting dates and could call the office for more information about the meeting. Ms. McIlvaine has sent a letter to Mrs. Butler about this, which Mrs. Butler should receive soon.

Mrs. Butler said that she would like to be able to call the Landlord Tenant Office and speak with someone. Ms. Seau said that she would discuss this with Ms. McIlvaine.

Mrs. Butler said that she wants to be able to call Morgan Properties and speak with someone about the issues she is having there. Ms. Seau said that she had spoken to staff of Morgan Properties and that Ms. Seau understood that Mrs. Butler had been calling the office and was speaking to the manager, Andre Brisco.

Mrs. Butler said that management removed the bushes at the property. Ms. Seau said that she spoke to Morgan Properties and the bushes were removed because of rodents and snakes. Once the problem is under control, management will replace the bushes.

Mrs. Butler also reported the following problems, which Ms. Seau agreed to speak with management about:

- Mrs. Butler tripped on an open drain near her apartment that was covered by leaves. She complained to management but nothing has been done yet. They've laid off all the custodians. They combined some properties. Roaches in the laundry room.
- Mrs. Butler requested the board to ask Mr. Waters to call her.
- Mrs. Butler says that her parking pass expired December 3rd and she is having a problem getting another one.

Ms. Shepherd suggested that Mrs. Butler make a written list of all her concerns about the property, and she thanked Mrs. Butler for coming.

ADJOURNMENT:

With no further business before the Board, the meeting was adjourned at 7:44 p.m.